



Erasmus Student Traineeship at the University of Valencia (Spain)

EMPLOYER INFORMATION	
Name of organization	Universitat de València / University of Valencia Servei de Política Lingüística / Language Policy Service
Address incl. post code	Carrer del Serpis, 29, 2a, E-46022 València
Telephone	+34 393 71 60
Fax	+34 393 76 33
E-mail	spl@uv.es
Website	www.uv.es/spl
Short description of the company	The University of Valencia was founded more than five centuries ago and has become a modern public university offering a wide range of studies. The Language Policy Service's mission is to support the normal use of the Catalan language, through several technical areas, including the Area of Teaching. This area also provides English, French and German language learning services at its three self-access centres, where users are encouraged to study autonomously using a lending library, IT resources and conversation groups.

CONTACT DETAILS	
Contact person	Graeme Berman
Department and designation / job title	Coordinator for Multilingualism, Area for Teaching Language Policy Service
Direct telephone number	+34 96 354 40 80
E-mail address	splangles@uv.es Sr Berman (for English speakers) splfrances@uv.es Sra Plot (for French speakers) splalemany@uv.es Sr Calaforra (for German speakers)

PLACEMENT INFORMATION

Department / Function	Self-Access Centres, part of the Language Policy Service (on Blasco Ibáñez Campus, Burjassot Campus and Els Tarongers Campus)
Description of activities	We are looking for five Erasmus placement grantees whose activities at our self-access language learning centres will consist of: -Leading conversation groups -Correcting and/or producing language learning material Three students will be selected to carry out these activities in English; one for French; and one for German.
Location	Valencia [Spain]
Duration	9 ½ months (14/9/15-30/6/16)
Working hours per week	30 (Monday - Thursday, mornings and afternoons), of which approx. 10 hours/week dedicated to leading conversation groups.
Working languages	Our Service uses Catalan as its working language. All teaching-related activities conducted by the trainee will be in English, French or German, as applicable. They will have day-to-day support in their own language.
Accommodation (please select)	<input type="checkbox"/> Accommodation will be provided <input type="checkbox"/> We can assist with finding accommodation <input checked="" type="checkbox"/> Student to make own arrangements Prior to arrival, we will send you details on how to find accommodation.
Financial support	325 euros / month before tax (approx. 300 euros after tax) This stipend will be paid <i>in addition</i> to the Erasmus Traineeship programme grant (amount varies, approx. 300-600 euros / month)
Training	Training to become a conversation group leader. Successful candidates will take Catalan language training to support their stay (all levels available). Tutoring will be the responsibility of the English, French or German language specialist on each campus.
Optional further training	Other discounted or free cultural and language-related activities organised by the Language Policy Service are available. Activities offered by other services are also available, but may be subject to a fee.
Liability insurance	Upon arrival, the University of Valencia requires Erasmus trainees to certify they have taken out civil liability insurance, which covers civil liability for bodily or material harm caused involuntarily to third parties during the period.

Health and safety	Full information regarding statutory health and safety plan is available at http://www.uv.es/sssqa/general/Pla_de_Prevensio.pdf
Trainee status	Please note that Erasmus trainees are trainee staff and not students and as such may not be eligible for certain Erasmus studies-only discounts, among which Spanish classes. The additional remuneration we offer seeks to compensate any extra costs you may incur as a result.
Advice for successful candidates	Before payments can begin, you will need to obtain an ID number and a social security number. We will help you with this, however we strongly recommend successful candidates come to Valencia before the on or around 1 September, in order to find suitable accommodation and complete the paperwork on time.

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	<p>Requisit: English, French or German (mother tongue or C2 language certificate) as applicable.</p> <p>Merits: knowledge of Catalan; English, French or German language studies at degree level; knowledge of other languages; teacher training; leadership skills; IT skills; prior experience with language teaching or group work.</p>
Computer skills and level of skills required	User level.